

NATIONAL GUARD ASSISTANT PROGRAM (NGAP) POSITION DESCRIPTION

1. Position Title: Assistant Chief of Staff, Director, (J4) United Nations Command/Combined Forces Command/U.S. Forces Korea	2. Auth Grade: 07	3. Effective Date: 1 May 03
4. Headquarters: HQ USFK 5. Reporting Senior: 6. Duty Location: HQ U.S. Forces Korea Mail:	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	

Position Description:

Duties:

During wartime and OPLAN exercises, serves as principal advisor to Commander, United States Forces Korea (USFK), on all joint logistics programs and initiatives

Directs the formulation, coordination, and implementation of logistics policies and procedures for USFK staff and Component Services

Defines joint wartime logistics support requirements for weapon system and equipment maintenance, supply transportation, ammunition, services, and mortuary affairs

Directs the planning and supervises the execution of the USFK-ROK Wartime Host Nation Support (WHNS) Program

Represent the U.S. on the US-ROK WHNS Combined Steering Committee during contingencies

Develops and implements USFK portion of U.S. Joint Staff J4 directed Asset In-transit Visibility, and Advance Information Technology Programs, bringing total asset visibility to the Korean AOR

Formulates and oversees theater distribution policies and programs to ensure comprehensive receipt, movement, and positive control of all USFK resources received during contingencies. Heads the Joint Movement Center

Manages the development and execution of the USFK-ROK Critical Requirements Deficiency List program, which provides U.S. material and equipment to the ROKs during war. Oversees Component Services' prepositioned war assets

Works closely with counterparts on the United Nations Command, Combined Forces Command, PACOM, Component Services, and U.S. Joint Staff to ensure seamless logistics support for combined operations

9. Special Qualifications/Requirements/Restrictions:

Knowledge of joint operations is required; prior knowledge of combined operations is desired

Ability to speak Korean language is not required

Must have a minimum of 17 years satisfactory service

Must be able to complete a minimum of 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD)

Security Clearance: Secret

Completion of senior service school required (Continued)

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9. Continued

Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board

This position is M-Day/drill status only